

## Wellcome-HRB Clinical Research Facility Annual Scientific Meeting – 13<sup>th</sup> December 2017 – Call for Oral Presentation Abstracts

The Wellcome HRB Clinical Research Facility will be holding its first Annual Scientific Meeting on Wednesday 13<sup>th</sup> December 2017. The goal of the meeting is to showcase clinical research supported by the CRF since opening in May 2013.

You are invited to submit an abstract for oral presentation. The deadline for your submission is **noon on Wednesday 25<sup>th</sup> October 2017**.

### Eligibility

To submit an abstract, the following criteria must be met:

- Research must have been supported by the CRF and must have taken place within the CRF, or be research supported by CRF staff elsewhere in St. James's Hospital, or in other healthcare settings (e.g. Tallaght Hospital, Coombe Hospital, community based healthcare services).
- At least one member of the research team must be available to attend the meeting to present their research on 13<sup>th</sup> December 2017.

### General Guidelines

- Oral presentations will be 20 minutes long.
- Abstracts must be no longer than 300 words.
- The presentation must address scientific questions, or present clinical research observations.
- The CRF encourages and welcomes abstracts from all health professions using the CRF in support of their research.
- Abstracts should be written in clear and concise English, so that reviewers are able to focus solely on the scientific merits of the submission.
- The abstract submission should include all text detailing the Aims, Methods, Results and Conclusions of the work you want to present.
- The presenting author will be expected to answer questions on their presentation on the day.

### Abstract Review and Selection Process

- A review panel of three people nominated by the Head of the TCD Dean of Health Sciences will be asked to select abstracts.
- The selection criteria for abstracts include:
  - Scientific merit of the research conducted (40%)
  - The potential impact of the research on patient care (30%)
  - Innovative use of the CRF that exemplifies the efficient conduct of clinical research (15%)

- Demonstration of public and patient involvement and engagement in clinical research (15%).
- Incomplete abstracts will not be reviewed.
- The same study must not be submitted as multiple abstracts.
- Notification regarding acceptance or rejection of abstracts will be sent to the presenter in early November 2017 by email.

### **How to Submit an Abstract**

- Your abstract should be submitted to Anna Burdzanowska by email ([BURDZANA@tcd.ie](mailto:BURDZANA@tcd.ie)) by noon on Wednesday 25<sup>th</sup> October 2017.
- Your name, institution, address, phone number, and email address must be provided for receiving all future correspondence from the CRF.
- The corresponding author should be the first author (presenter) of the abstract, unless otherwise noted during submission.
- Abstract Title - The abstract title should be brief and clearly indicate the nature of the abstract.
- Abbreviations - Use standard abbreviations and place abbreviations in parentheses immediately after the first mention of a term or phrase.
- Abstract Body, Tables, and Figures - The entire body of the abstract, excluding tables, must not exceed 300 words. Title, authors' names, affiliations, figures, and tables are not included in the character count.
- The abstract may be structured (i.e., abstracts divided into sections using terms such as Introduction, Methods, Results, Conclusions, etc.) or unstructured.
- Any references should be noted as citations within the text and not as footnotes at the end.

### **Responsibilities of the Presenter**

- The presenter is the primary contact for all correspondence regarding the abstract.
- The presenter must be one of the co-authors listed on the submitted abstract.
- The presenter is responsible for ensuring that all collaborators have read the abstract and agreed to be identified as collaborators/co-authors.

### **For Further Information**

- For further information, or questions, about the event, please email Jeremy Towns, ([Jeremy.Towns@tcd.ie](mailto:Jeremy.Towns@tcd.ie)).